

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

AGENDA

Tuesday, January 19, 2016

Time: _____

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

Attendance - Roll Call

_____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Pledge of Allegiance to the United States Flag

Public Hearing – 2016 Fire District #3 Budget

The 2016 District #3 Budget as introduced reflects total revenues and appropriations in the amount of \$113,858.00 which includes the amount to be raised by taxation of \$96,782.00 equating to an anticipated .127¢ tax rate.

Motion to Open Public Hearing

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Motion to Close Public Hearing

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Motion to Adopt 2016 Budget

2016 Budget for Maurice River Township Fire District #3 in the amount of \$113,858.00 anticipated revenues and expenditures with the amount to be raised by taxation of \$96,782.00 which includes a proposed tax rate of \$.127 per \$100 of Assessed Valuation.

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Approval of Minutes of Previous Meetings:

Meeting Date: December 1, 2015 regular meeting.

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Chief's Report

Motion to Receive the Chief's Report

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Correspondence

1. Commerce Trust Company Statements:11/30/15, \$185,951.00;12/31/15, \$185,951.00; Annual statement 04/01/15 through 12/31/15.

Committee Reports

Old Business

New Business

- 1. Resolution #2016:01 Adoption of Temporary Budget for 2016

Good of the Commission

Reading of the Bills

Bill List

PEVFC		Contracted Service	\$8,259.69
South Jersey Media		Legal Ads – PH Notices	50.89
Nat Alexander		Supplies	1,635.00

Motion to Pay Bills

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Treasurer's Report

Motion to Receive the Treasurer's Report \$_____

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Adjournment

Motion _____ Second _____ Time _____

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

MINUTES OF MEETING HELD ON

January 19, 2016

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, January 19, 2016 at 7:14 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Keith Kelley and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Public Hearing – 2016 Budget

Mr. Ewan stated the 2016 District #3 Budget as introduced reflects total revenues and appropriations in the amount of \$113,858.00 which includes the amount to be raised by taxation of \$96,782.00 equating to an anticipated .127¢ tax rate.

Keith Kelley made a motion to open the public hearing on the 2016 District #3 Budget at 7:15 PM, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

There being no public comment, Keith Kelley made a motion to close the public hearing on the 2016 District #3 Budget at 7:16 PM, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Jack Lafferty Sr. made a motion to adopt the 2016 Budget for Maurice River Township Fire District #3 in the amount of \$113,858.00 anticipated revenues and expenditures with the amount to be raised by taxation of \$96,782.00 which includes a proposed tax rate of \$.127 per \$100 of assessed valuation. Motion seconded by Keith Kelley.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Minutes:

The minutes of the December 1, 2015 meeting were presented for approval by the Commission.

Keith Kelley made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Chief's Report:

Chief Brandon Nelson reported 9 calls during the month of December including motor vehicle accidents and medical emergencies.

Chief Nelson advised during the PEOSH inspection he was advised bumper to bumper inspection of the vehicles is required annually. He obtained quotes with the lowest provided by Kevin Hill. He will check with Mr. Hill to see if he has a state contract. Chief Nelson advised all other PEOSH concerns have been taken care of.

Chief Nelson advised a new member of PEVFC wishes to attend firefighter school and turns 18 years of age in April. Glenn Ewan will check with the insurance agent regarding applicable coverages. It was noted the new member will be restricted from certain aspects of on scene activities until he is of legal age.

Keith Kelley made a motion to accept the chief's report, seconded by Jack Lafferty Sr.
Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Correspondence:

1. Commerce Trust Company Statements received for November and December. Also received annual statement for period 04/01/15 thru 12/31/15.

Committee Reports: None

Old Business: None

New Business:

Resolution #2016-01 Adoption of Temporary Budget for 2016.

Keith Kelley made a motion to adopt Resolution #2016-01, 2016 Temporary Budget for Maurice River Township District #3. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Good of the Commission: None

Reading of the Bills:

Port Elizabeth VFC	Contracted Service	\$8,259.69
South Jersey Media	Advertising	50.89
Nat Alexander	Supplies	1,635.00
Glenn Ewan	Reimbursement O.S.	5.75

Jack Lafferty Sr. made a motion to approve payment of all properly submitted bills. Motion seconded by Keith Kelley

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Treasurer's Report:

The treasurer's report reflected a current balance of \$172,228.62 after payment of the approved bill list.

Keith Kelley made a motion to approve the treasurer's report as presented, seconded by

Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Call for Adjournment:

Keith Kelley made a motion to adjourn the meeting at 7:40 PM, seconded by Jack Lafferty Sr.

Respectfully submitted by,

Linda L. Costello, Recording Secretary

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

AGENDA

Tuesday, February 2, 2016

Time: _____

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #3, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

Attendance - Roll Call

_____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Pledge of Allegiance to the United States Flag

Approval of Minutes of Previous Meetings:

Meeting Date: January 19, 2016 regular meeting.

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Chief's Report

Motion to Receive the Chief's Report

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Correspondence

Committee Reports

Old Business

New Business

Good of the Commission

1. 2016 Fire District Election – February 20, 2016 Polls will be open 2:00 pm to 9:00 pm.

Reading of the Bills

Bill List

Motion to Pay Bills

Motion _____ Second _____

Roll Call: _____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Treasurer's Report

Motion to Receive the Treasurer's Report \$ _____

Motion _____ Second _____

Roll Call: ____ Ewan ____ Lafferty Jr. ____ Kelley ____ Lafferty Sr. ____ Rascone

Adjournment

Motion _____ Second _____ Time _____

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

MINUTES OF MEETING HELD ON

February 2, 2016

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, February 2, 2016 at 7:15 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Keith Kelley and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Minutes:

The minutes of the January 19, 2016 meeting were presented for approval by the Commission. Keith Kelley made a motion to approve the minutes, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Chief's Report:

Chief Brandon Nelson reported 15 calls during the month of January including motor vehicle accidents and medical emergencies.

Chief Nelson advised CPR refresher training is being held tonight. Annual continued training (updates, Haz-Mat, etc.) will be held February 15 for all Commercial Township and Maurice River Township fire companies.

Chief Nelson provided estimates for mandated annual inspection of all vehicles as follows:

Campbell Supply	\$1,715.00 per truck
Fire Apparatus Supply	\$1,115.00 per truck
Ken Hill	\$968.00 for Unit #2703, \$934 for Unit #2701

Keith Kelley made a motion to accept the chief's report, seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Correspondence:

2. Commerce Trust Company Statements received for January.

Committee Reports: None

Old Business: None

New Business:

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Good of the Commission:

It was noted the 2016 Fire District Election will be held February 20, 2016 with polls open 2:00 pm to 9:00 pm.

Reading of the Bills:

Glenn Ewan	Postage Reimbursement	\$3.62
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Keith Kelley made a motion to approve payment of all properly submitted bills. Motion seconded by Jack Lafferty Sr.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Treasurer's Report:

The treasurer's report reflected a current balance of \$172,825.00 after payment of the approved bill

list. Jack Lafferty Sr. made a motion to approve the treasurer's report as presented, seconded by Keith Kelley.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: None

Call for Adjournment:

Jack Lafferty Sr. made a motion to adjourn the meeting at 7:25 PM, seconded by Keith Kelley.

Respectfully submitted by,

Linda L. Costello, Recording Secretary

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

REORGANIZATION MEETING

AGENDA

Tuesday, March 15, 2016

Time: _____ Hrs.

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT:

THE NEW JERSEY OPEN PUBLIC MEETING LAW WAS ENACTED TO INSURE THE RIGHT OF THE PUBLIC TO HAVE ADVANCED NOTICE OF AND TO ATTEND THE MEETING OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTERESTS IS DISCUSSED OR ACTED UPON. IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE MAURICE RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS, DISTRICT 33, HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLISHED, BY HAVING THE DATE, TIME AND PLACE THEREOF, POSTED IN THE MILLVILLE NEWS.

Pledge of Allegiance to the United States Flag

Swearing In of Commissioner(s) Elect: Jack Lafferty Sr.

Attendance - Roll Call

Recording Secretary

Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone _____ Ewan _____

Nomination & Election of Chairman

Open Nominations:

Close Nominations:

Voice Vote:

Nominations & Election of Secretary

Open Nominations:

Close Nominations:

Voice Vote:

Nominations & Election of Treasurer

Open Nominations:

Close Nominations:

Voice Vote:

Verification of Election Results of February 21, 2016

Voter Turnout 13

Jack Lafferty Sr. received 13 votes.

The budget was approved by a vote 12-Yes, 1-No.

Resolutions

1. **Resolution No. 2016:02** Appoints the South Jersey Media and The Daily Journal as the official newspapers.
Motion: _____ Second _____

2. **Resolution No. 2016:03** Approves the official meeting dates for the 2016-17 year, Authorizes advertisement of same and posting.

Motion: _____ Second _____

3. **Resolution No. 2016:04** Authorizes contract with Port Elizabeth Fire Company for fire suppression for the 2016-17 year and establishes terms of payment.

Motion: _____ Second _____

4. **Resolution No. 2016:05** Authorizes appointment of Raymond Colavita P.O. Box 799, Williamstown, NJ 08094 as accountant.

Motion: _____ Second _____

5. **Resolution No. 2016:06** Authorizes Appointment of Nightlinger, Colavita & Volpa, P.O. Box 799, Williamstown, NJ 08094 as auditing firm.

Motion: _____ Second _____

6. **Resolution No. 2016:07** Authorizes appointment of Richard M. Braslow as attorney of record.

Motion: _____ **Second** _____

7. **Resolution No. 2016:08** Adopts Cash Management Plan

Motion: _____ Second _____

8. **Resolution No. 2016:09** Authorizes approval and payment of claims.

Motion: _____ Second _____

9. **Resolution No. 2016-10** Authorizes hiring of Linda L. Costello as Recording Secretary for 2016-17.

10. **Resolution No. 2016-11** Designates Surety Bonding for Commissioners.

Motion to adopt Resolutions #2016:02 thru #2016:11

Roll Call: Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone _____ Ewan _____

9. Motion to accept the current Port Elizabeth Volunteer Fire Company's Chief as Officer in Charge, Brandon Nelson.

Motion: _____ Second _____

Roll Call: Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone _____ Ewan _____

Unfinished Business

Adjournment

Motion _____ Second _____

Adjourned

Time: _____ hrs.

Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey

REORGANIZATION MEETING
Minutes

Tuesday, March 15, 2016

Time: 7:09 PM

The reorganization meeting of the Maurice River Township Board of Fire Commissioners, District #3 was held on Tuesday evening, March 15, 2016 at 7:09 PM. The meeting was at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Rd, Port Elizabeth, New Jersey. The meeting was called to order by Linda Costello, Recording Secretary. The following commissioners were present: Commissioner Elect Glenn Ewan, Jack Lafferty Sr., Keith Kelley and Jeff Rascone. The Open Public Meeting Act statement was read by Mrs. Costello, Recording Secretary who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Verification of Election Results of February 21, 2016

Linda Costello, Recording Secretary provided the following election result information:

Voter Turnout 13

Jack Lafferty Sr. received 13 votes.

The budget was approved by a vote of 12-Yes, 1-No

Mrs. Costello swore in Commissioner Elect Jack Lafferty Sr. who took the oath of office for three-year term as Commissioner for Maurice River Township Fire District #3.

Nomination & Election of Officers

Keith Kelley made a motion to open nominations for the offices of chairman, secretary and treasurer. Jeff Rascone seconded the motion. Motion carried unanimously by voice vote.

Keith Kelley nominated Glenn Ewan for chairman, seconded by Jeff Rascone.

Glenn Ewan nominated Keith Kelley for secretary, seconded by Jeff Rascone.

Keith Kelley nominated John Lafferty Jr. for treasurer, seconded by Jeff Rascone.

Roll Call: Ayes - Kelley, Lafferty Sr., Rascone, Ewan Nays - None

Resolutions

1. **Resolution No. 2016:02** Appoints the South Jersey Media and The Daily Journal as the official newspapers.
2. **Resolution No. 2016:03** Approves the official meeting dates for the 2016-17 year, Authorizes advertisement of same and posting.
3. **Resolution No. 2016:04** Authorizes contract with Port Elizabeth Fire Company for fire suppression for the 2016-17 year and establishes terms of payment.

4. **Resolution No. 2016:05** Authorizes appointment of Raymond Colavita P.O. Box 799, Williamstown, NJ 08094 as accountant.
5. **Resolution No. 2016:06** Authorizes Appointment of Nightlinger, Colavita & Volpa, P.O. Box 799, Williamstown, NJ 08094 as auditing firm.
6. **Resolution No. 2016:07** Authorizes appointment of Richard M. Braslow as attorney of record.
7. **Resolution No. 2016:08** Adopts Cash Management Plan
8. **Resolution No. 2016:09** Authorizes approval and payment of claims.
9. **Resolution No. 2016:10** Authorizes hiring of Linda L. Costello as Recording Secretary for 2016-17.
10. **Resolution No. 2016:11** Designates Surety Bonding for Commissioners.

Keith Kelley made a motion to adopt Resolutions #2016:02 thru #2016:11, seconded by Jeff Rascone.

Roll Call: Ayes – Rascone, Kelley, Lafferty Sr., Ewan Nays - None

Keith Kelley made a motion to accept the current Port Elizabeth Volunteer Fire Company's Chief as Officer in Charge, Brandon Nelson. Motion seconded by Jeff Rascone.

Roll Call: Ayes – Rascone, Kelley, Lafferty Sr., Ewan Nays - None

There being no further business, Jeff Rascone made a motion to adjourn at 7:15 PM. Motion seconded by Jack Lafferty Sr. Motion passed unanimously.

Respectfully submitted,

Linda L. Costello, Secretary

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

AGENDA

Tuesday, March 15, 2016

Time: _____

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

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Attendance - Roll Call

_____ Ewan _____ Lafferty Jr. _____ Kelley _____ Lafferty Sr. _____ Rascone

Pledge of Allegiance to the United States Flag

Approval of Minutes of Previous Meetings:

Meeting Date: February 2, 2016 regular meeting.

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Chief's Report

Motion to Receive the Chief's Report

Motion _____ Second _____ Vote: Ayes _____ Nay _____ Abstain _____

Correspondence

1. Commerce Trust Company – Statement 02/01/16 thru 02/29/16 \$185,951.00

Committee Reports

Old Business

New Business

Good of the Commission

Reading of the Bills

Bill List

South Jersey Media	Ck #597	Legal Ad re: 2016 Budget	71.52
Linda L. Costello	Ck #598	Poll Worker 02/20/16	75.00
Jersey Fire & Safety Products	Ck #599	Supplies/Gear	2,143.53

Commerce Bank	Ck #600	Lease Payment – New KME	21,400.52
SJ Media	Ck #	Legal Ad re: Special Meeting	20.86
Daily Journal	Ck#	Legal Ad re: Special Meeting	32.16

Motion to Pay Bills

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Treasurer's Report

Motion to Receive the Treasurer's Report \$_____

Motion _____ Second _____

Roll Call: ___ Ewan ___ Lafferty Jr. ___ Kelley ___ Lafferty Sr. ___ Rascone

Adjournment

Motion _____ Second _____ Time _____

**Maurice River Township
Fire Commission, District #3
Port Elizabeth, New Jersey**

MINUTES OF MEETING HELD ON

March 15, 2016

The regular meeting of the Maurice River Township Board of Fire Commissioners District #3 was held on Tuesday evening, March 15, 2016 at 7:15 PM at the Port Elizabeth Volunteer Fire Company at 7 Port Elizabeth-Cumberland Road, Port Elizabeth, NJ. The meeting was called to order by Chairman Glenn Ewan. The following Commissioners were present: Glenn Ewan, Keith Kelley, Jeff Rascone and Jack Lafferty Sr.

The Open Public Meetings Act Statement was read by Chairman Ewan who then led the Commission in the Pledge of Allegiance to the Flag of the United States of America. The meeting was now open to conduct business.

Minutes:

The minutes of the February 2, 2016 meeting were presented for approval by the Commission. Keith Kelley made a motion to approve the minutes, seconded by Jeff Rascone.

Roll Call: Ayes: Kelley, Lafferty Sr., Ewan Nays: None Abstentions: Rascone

Chief's Report:

A Chief's report was not available for this meeting

Correspondence: None

Committee Reports: None

Old Business: None

New Business:

Good of the Commission:

Reading of the Bills:

South Jersey Media	Legal Ad re: 2016 Budget	71.52
Linda L. Costello	Poll Worker 02/20/16	75.00
Jersey Fire & Safety Products	Supplies/Gear	2,143.53
Commerce Bank	Lease Payment – New KME	21,400.52
SJ Media	Legal Ad re: Special Meeting	20.86
Daily Journal	Legal Ad re: Special Meeting	32.16

Keith Kelley made a motion to approve payment of all properly submitted bills. Motion seconded by Jeff Rascone.

Roll Call: Ayes: Kelley, Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

Treasurer's Report:

The treasurer's report reflected a current balance of \$149,113.62 after payment of the approved bill list. Jack Lafferty Sr. made a motion to approve the treasurer's report as presented, seconded by Keith Kelley.

Roll Call: Ayes: Kelley, Rascone, Lafferty Sr., Ewan Nays: None Abstentions: None

Call for Adjournment:

Jack Lafferty Sr. made a motion to adjourn the meeting at 7:25 PM, seconded by Keith Kelley.

Respectfully submitted by,

Linda L. Costello, Recording Secretary